

MINUTES
ETIWANDA SCHOOL DISTRICT BOARD OF TRUSTEES
THURSDAY, NOVEMBER 10, 2016, 6:30 P.M.
ETIWANDA EDUCATION CENTER BOARD ROOM
6061 EAST AVENUE, ETIWANDA, CALIFORNIA 91739

Members Present:	Mrs. Fort, Mr. Long, Mrs. Cadman and Mrs. Taylor
Members Absent:	Mrs. Solorio
Others Present:	Dr. Judson, Mrs. Sprague, Mr. Claflin, Mr. Embleton, Mrs. Freer, and Mr. Sipos

I. Call to Order

A. President Fort called the meeting to order at 6:30 p.m. When the meeting was called to order, Member Solorio was absent. President Fort announced that all open sessions of the Board meeting are audio taped and invited the audience to join in the Pledge of Allegiance.

II. Public Comment

Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items:
➤ No comments offered.
- B. Comments on non-agenda items:
➤ Jennifer Uhalley offered comments in support of Measure I.

After Public Comment was closed, Board and staff provided the following responses:

- Member Taylor offered thanks for all who supported Measure I.
➤ Superintendent Judson offered thanks to Jennifer Uhalley and the Etiwanda Teachers Association for their support with Measure I.
➤ President Fort offered thanks for all who supported Measure I.

III. Review/Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as amended with the removal of item VI. E. #6, Ratification of Contract for Consultant Services between Etiwanda School District and Kagan Professional Development for Kagan Coaching 2-Day workshop on January 26-27, 2017, on a motion by Member Long, seconded by Member Taylor, and carried by a unanimous vote with all members present voting yes.*
- B. The Board of Trustees took action to adopt the minutes of the Board meeting held October 3, 2016, as presented on a motion by Member Taylor, seconded by Member Cadman, and carried by unanimous vote with all members present voting yes.*

IV. Educational Presentation

A. Ben Lautenslager, principal, at West Heritage Elementary and Jim Barnett, PE teacher, presented the educational presentation, "Soaring with Physical Fitness." They shared how the school has created a Physical Fitness (P.E.) program to get all students involved by having Super Friends at P.E., Intermural sports for students in grades third through fifth, ultimate Frisbee and basketball, and Family Fitness Nights engaging for all students and their families. The Student Services Advisor (SSA) program also assists students that are in need of additional support. All these programs support LCAP goals and build connections with other students.

V. Instruction

A. Amber Claflin, district teacher librarian, provided an update on the Library Media Services. She shared information about Summer Library days, where libraries at eight sites were open in the summer to support reading. She updated the board about the Star Wars Read Day and how the program continues to grow each year, as well as the

V. Instruction (continued)

Monopoly Tournament, Battle of the Books activities, BOB Jr., California Young Readers Medal (CYRM), and even a mock election this year. The students learned about the election process, where they voted for their favorite bookmark and lunch. She mentioned a few other programs where the libraries are providing support, like the Fathers on Reading program, Parents-R-Onboard (PRO) Night, Family Literacy and many library activities that go on at libraries district-wide. The library staff team members create wonderful display boards to entice students to come to the library and read or listen to a Read Aloud story by staff, parents, or even famous authors. In the libraries, there are many types of books including play-aways and eBooks for students, many that can now be easily translated into multiple languages. The libraries also have student helpers and an Illustrators Corner to display drawings of student's art work about books they read. The Instructional Media Center (IMC) was highlighted with information shared about the number and types of materials that are distributed year round. Amber and Charlotte Gonzales (the new teacher librarian) also provide "Tech Bytes," which are short workshops that help teachers increase their technology skills. This year, the library is reaching out to the Kindergarten and TK students by bringing support for the new Wonders ELA program to them during center time. Mrs. Claflin offered a 'thank you' to all library staff team members and everyone within the district for the incredible job they do to provide the many opportunities for students to achieve success in the Etiwanda School District. The IMC is looking forward to opening our newest library at Falcon Ridge Elementary school in the 2017-2018 school year.

VI. Consent Calendar

The Board of Trustees approved the Consent Calendar as amended on a motion by Member Cadman, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.*

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Report. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated September 1, 2016 through September 30, 2016.
- C. The Governing Board, acting as the legislative body for Community Facilities District numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson, and Victoria Gardens, ratifies the CFD expenditures for the period September 1, 2016 through September 30, 2016, per the CFD Transactions Board Report.
- D. Ratification of the Budget Financial Report for the period September 1, 2016 through September 30, 2016.
- E. Approval of the use of the following outside contractors:
 1. Ratification of Contract for Presenter Services between Etiwanda School District and Kyle's Cartoon Platoon (Kyle Tiernan) for two assemblies at East Heritage Elementary School.
 2. Ratification of Contract for Contractor Services between Etiwanda School District and Sylvan Learning Center (D.D. & S Learning Centers, Inc.) for after school program on basic principles of physical science using K'NEX-exploring and testing bridges at Etiwanda Colony Elementary.
 3. Ratification of Contract for Contractor Services between Etiwanda School District and Sylvan Learning Center (Learning Centers, Inc.) for after school program on basic principles of engineering using K'NEX-exploring and testing pulleys and levers at Etiwanda Colony Elementary.
 4. Ratification of Contract for Contractor Services between Etiwanda School District and Longevity EDSL for screening services for early detection of heart disease, cancer and stroke prevention for employees.

VI. Consent Calendar (continued)

5. Ratification of Contract for Consultant Services between Etiwanda School District and San Bernardino County Superintendent of Schools for workshop, Elements of Effective Lesson Design, at Heritage Intermediate School, Agreement # 16/17-0351.
- ~~6. Ratification of Contract for Consultant Services between Etiwanda School District and Kagan Professional Development for Kagan Coaching 2-Day workshop on January 26-27, 2017. (Removed from Consent Calendar)~~
7. Ratification of Contract for Contractor Services between Etiwanda School District and Hi Way Safety, Inc., to move K rails at Etiwanda Colony.
8. Ratification of Contract for Consultant Services between Etiwanda School District and Scholastic, Inc., for one day training, Guided Reading: Prompting That Reading Makes a Difference, at Terra Vista Elementary School.
9. Ratification of Contract for Contractor Services between Etiwanda School District and American Logistics Co. (ALC) for alternate transportation required to service student.
10. Ratification of Contract for Contractor Services between Etiwanda School District and San Bernardino County Superintendent of Schools for staff trainings at Terra Vista Elementary School.

F. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Carleton P. Lightfoot Elementary, D. W. Long Elementary, Etiwanda Colony Elementary, Grapeland Elementary, Instructional Media Center, District Office-Special Ed. Department, and Windrows Elementary (disposal forms attached).

G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Chipotle	Cash	Caryn Elementary
SCO, LLC/Shakeys #54	Cash	Caryn Elementary
Kroger	Cash	Caryn Elementary
American Education Federation, Inc.	Cash	Etiwanda School District
United Way/Simmons Family	Cash	Grapeland Elementary
Solorio Elementary PTA	Cash	Solorio Elementary
Tuan Nguyen	Cash	Solorio Elementary

H. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of certification from the following outside contractors verifying clearance of their employees: ALC Solutions, CSI Electrical Contractors, Inc., DKC Architects, Inc., Lilly Damen, School Counselor, Millennium Training and Professional Services, West End Family Counseling Services.

I. Ratification of use of piggybackable bid from Glendale Unified School District Bid Number P-13 13/14 extension through October 15, 2017, for Apple Computer products, services and related items.

J. Ratification of use of piggybackable bid from Fontana Unified School District Bid Number 15/16-1444 for Pizza (Delivered and Ready-to-Serve).

K. Ratification of Amendment to Contract for Consultant Services between Etiwanda School District and Zeus Inspection approved on October 21, 2015. Additional inspection services required by the Division of State Architect.

L. Ratification of rate sheet from Power Security Group for Security Officer Services, bid awarded on August 4, 2016.

M. Approval of 2017-18 Budget Development Fiscal Reporting Calendar.

N. Ratification of Cucamonga SDC Bus (Vehicle 10) rate agreement with Cucamonga School District for the transportation of Cucamonga School District SDC classes.

VI. Consent Calendar (continued)

- O. Ratification of Etiwanda School District Every Student Succeeds Act-Title 1 Alternative Support Provider/District Contract between Etiwanda School District and D.D.&S Learning Systems, Inc., dba Sylvan Learning to provide alternative support services to eligible students as identified by the District who meet specific requirements under Title 1.
- P. Approval of proposal dated October 20, 2016 from Higginson Architects, Incorporated for architectural and engineering services for a new permanent toilet facility at Caryn Elementary School.
- Q. Second reading and adoption of Resolution and Ordinance No. 1617-34 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Community Facilities District No. 10 of the Etiwanda School District relative to the levy of special taxes within Community Facilities District No. 10, Annexation No. 5.
- R. Second reading and adoption of Resolution and Ordinance No. 1617-36 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Community Facilities District No. 10 of the Etiwanda School District relative to the levy of special taxes within Community Facilities District No. 10, Annexation No. 6.
- S. Ratification of School Facilities and Funding Agreements between Etiwanda School District and CalAtlantic Group, Inc., (CFD 10, annexation 5) and Etiwanda School District and DR Horton CA2, Inc., (CFD 10, annexation 6).
- T. Approval of Resolution No. 1617-39 of the Board of Trustees of the Etiwanda School District regarding accounting of development fees for the 2015-16 fiscal year in the following fund or account: Capital Facilities Fund (Fund 25).
- U. Approval of Resolution No. 1617-40 of the Board of Trustees of the Etiwanda School District declaring its acceptance of quitclaimed property.
- V. Approval of Resolution No. 1617-41 of the Board of Trustees of the Etiwanda School District approving boundary change and adopting notice of exemption.
- W. Ratification of Amendment #1 to professional services agreement between Etiwanda School District and Sunil K. Saini, MD, Inc., approved on September 10, 2015, extending service period from July 1, 2016 through June 30, 2017.
- X. Approval of Agreement for Consulting Services between Etiwanda School District and Special District Financing & Administration (SDFSA) for tax roll billing services for community facilities districts.
- Y. Ratification of Clinical Affiliation Agreement between Etiwanda School District and California State University, Fullerton, allowing existing district nurse clinical experience towards school nursing credential.
- Z. Ratification of Clinical Affiliation agreement between Etiwanda School District and Azusa Pacific University School of Nursing, allowing District to provide instruction and clinical experience to APU students.
- AA. Approval of the Notice of Completion of Work for the project: Etiwanda School District, New Elementary School #13 Offsite Storm Drain (DSA 01-114120), for contractor MKP Construction.
- BB. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and Owen Electric, Inc., for the installation of one dedicated circuit for the ice machine at Heritage Intermediate School.
- CC. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and GW Services to remove and replace roll-in heat pumps in rooms 12 and 14 at East Heritage Elementary School.
- DD. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and Thompson Engineering to replace the phone system at Etiwanda Intermediate School.
- EE. Approval of the amended job descriptions:
- Child Care Manager
 - Child Nutrition Manager
 - Data Systems Manager
 - Fiscal Service Manager

VI. Consent Calendar (continued)

- FF. Approval of increase to the Substitute Teacher Certificated Salary Schedule, effective October 26, 2016 and Substitute Teacher incentive payment.
- GG. Approval of the proposed open/closed schools for student transfers during the 2017-2018 school year.
- HH. Approval of revisions and deletions to the following Board Policies (BP) and Administrative Regulations (AR):
 - AR 450, revised, *Comprehensive Safety Plan*;
 - BP 500, revised, *Accountability*;
 - BP 4112.2, revised, *Certification*;
 - BP 4113, revised, *Assignment*;
 - AR 4117.3, delete, *Personnel Reduction*;
 - AR 4222, revised, *Instructional Aides – Paraprofessionals*;
 - BP 5141.31, revised, *Immunizations*;
 - AR-5141.31, revised, *Immunizations*;
 - BP 5116.1, revised, *Intradistrict Open Enrollment*;
 - AR-5116.1, revised, *Intradistrict Open Enrollment*;
 - BP 5125, revised, *Student Records*;
 - AR-5125, revised, *Student Records*;
 - AR-520.2, revised, *Title I Program Improvement Schools*;
 - BP 520.3, revised, *Title I Program Improvement Districts*;
 - AR-6159, revised, *Individualized Education Program*; and
 - AR-6174, revised, *Education for English Language Learners*.

II. Approval of the following non-cash donations:

Donated by:	Donation of:	Donated to:
Inez Plasencia	Refrigerator	Grapeland Elementary

- JJ. Ratification of proposal and agreement for geotechnical engineer services between Etiwanda School District and John R. Byerly, Inc., for the new permanent toilet facility at Caryn Elementary School.

VII. Superintendent’s Presentation

- A. After discussion, the Board took action to change the date for the regular Board meeting on December 8, 2016 to December 15, 2016 on a motion by Member Taylor, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees took action to designate the annual organizational meeting to be held Thursday, December 15, 2016, 6:30 p.m., in the Etiwanda Education Center board room on a motion by Member Cadman, seconded by Member Taylor, carried by a unanimous vote with all members present voting yes.

VIII. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Taylor thanked the Board for the opportunity to represent our district in China. It was an amazing trip and was especially wonderful to be in the classrooms to watch the presentations of the STEM related projects.
- Superintendent Judson thanked the East Heritage Elementary staff for their board room decorations and displays around the theme of voting and leadership, some very nice writing samples, and great colorful artwork.
- Superintendent Judson informed the Board that Laura Rowland, principal at Heritage Intermediate School, who was named Region 10, Educator of the Year at California League of Middle Schools (CLMS). An awards dinner will be held on December 12, 2016 at the Riverside Marriott.

IX. Closed Session

The Board of Trustees adjourned to Closed Session at 7:42 p.m. to discuss the following items:

- A. Conference with legal counsel – Existing litigation
(Government Code 54956.9(d)(1))
Case Number 04-1617
- B. Pupil Personnel Case* No. 2015-16-02 request for readmission.
- C. Pupil Personnel Case* No. 2015-16-07 request for readmission.

* Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.

X. Reconvene into Open Session

The Board of Trustees reconvened into Open Session at 8:02 p.m.

The following action was reported from Closed Session:

- A. The Board of Trustees took action in closed session to approve a settlement agreement for Case No. 04-1617 on a motion by Member Taylor, seconded by Member Cadman, and carried by unanimous vote with all members present voting yes.

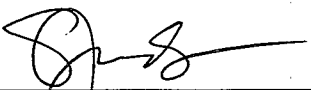
The following action was taken in Open Session:

- B. The Board of Trustees took action in open session to approve Resolution No. 1617-38, regarding request for readmission of Pupil Personnel Case No. 2015-16-02, on a motion by Member Taylor, seconded by Member Cadman, and carried by unanimous vote with all members present voting yes.
- C. The Board of Trustees took action in open session to approve Resolution No. 1617-42, regarding request for readmission of Pupil Personnel Case No. 2015-16-07, on a motion by Member Cadman, seconded by Member Long, and carried by unanimous vote with all members present voting yes.

XI. Adjournment

The meeting was adjourned at 8:05 p.m., on a motion made by Member Long, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.

*The next meeting (Annual Organizational meeting)
will be held on Thursday, December 15, 2016, 6:30 p.m.*



Respectfully Submitted



Adopted