



BOARD OF TRUSTEES MEETING

MINUTES

Monday, October 9, 2017, 6:30 p.m.

Members Present:	Mrs. Taylor, Mr. Long, Mrs. Cadman, Mr. Garcia, and Mrs. Karsch
Others Present:	Dr. Judson, Mr. Claflin, Mr. Embleton, Mrs. Sprague, Mr. Sipos, Ms. Freer, and Mrs. Rowland

1. Call to Order

A. President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the board meeting are audio taped and invited the audience to join in the Pledge of Allegiance.

2. Public Comment

Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items:
 - None offered.
- B. Comments on non-agenda items:
 - None offered.

3. Review/Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.*
- B. The Board of Trustees took action to adopt the minutes of the regular meeting held September 28, 2017, as presented on a motion by Member Cadman, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.*

4. Public Hearings

A. President Taylor announced Public Hearing No. 1, in accordance with Elections Code section 10010 to receive and consider input regarding the transition to by-trustee area elections and 3 proposed trustee area maps to be used in the event the Board approves a transition to by-trustee area elections pursuant to Education Code sections 5019 and 5020. Superintendent Judson introduced Mr. Ferchaw, from Cooperative Strategies, who shared some information with the Board regarding online public comment prior to the public hearing. After Mr. Ferchaw concluded his comments, President Taylor opened the public hearing and called for public comments.

- Lanae Norwood, parent, commented in favor of map scenario "B."
- Tressy Capps, resident, commented regarding a federal lawsuit regarding by-trustee area elections.
- Christina Hale-Elliott, parent, commented in favor of map scenario "B."

No other written or verbal comments were offered, therefore, Public Hearing No. 1 was closed. No action was taken.

* = Attachment

5. Business and Legal

- A. Superintendent Judson's recommendation memo outlined the process the district has gone through with several local opportunities for public input before the maps were drawn. After the maps were drawn, there were discussions at board meetings, additional community information meetings, and 2 public hearings indicating the many opportunities and thoughtful discussions from the Board regarding the process and the maps that are available. Superintendent Judson said if the Board is ready, then they may select a map or if they have more discussion, they can discuss and take action at a future meeting. Each board member commented about their map preference and then took action to choose map scenario A, which will then be adopted for implementation through resolution 1718-26, Recommending the San Bernardino County Committee on School District Organization Approve and Establish Trustee Areas from which the Etiwanda School District Board of Trustees will be Elected in a By-Trustee Area Election Process on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*
- B. After discussion, the board took action to adopt Resolution 1718-26, indicating the Board has adopted map scenario "A" and recommending the San Bernardino County Committee on School District Organization Approve and Establish Board of Trustee Areas from which the Etiwanda School District Trustees will be Elected in a By-Trustee Area Election Process on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.*

6. Instruction

- A. Charlayne Sprague, assistant superintendent of instruction/pupil services, shared information regarding the 2017 California Assessment of Student Performance and Progress (CAASPP) results that were under embargo for longer than anticipated. As of now, Etiwanda students are at 68% standards met/exceeded in English Language Arts and 58% for standards met/exceeded for Mathematics. A three-year comparison of achievement by grade level and between student groups was shared for English-Language Arts and Mathematics, as well as comparisons to County and Local districts' performances. Mrs. Sprague shared how the State calculates disparities between groups and the formula used to indicate status and change for each student, as well as all student groups.*
- B. Laura Rowland, director of LCAP and communications, shared information regarding requirements for the new State local indicators. As discussed previously, the state has identified eight priority areas. Four of the state priority areas that are required to be addressed by the local district include: Basic Services, State Standards, Parent Involvement, and School Climate. The district is required to develop a metric for these four local indicators and it was noted which metrics will be used and how data will be collected. Mrs. Rowland provided the draft language that will be used for each local indicator. All data and narratives for each of the local indicators must be uploaded onto the California Dashboard by December 1, 2017, to indicate local district priorities have been met. This information will be updated and shared with the Board annually.*

7. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.*
- B. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: District Office – Dell Latitude computer; District Office Business Department – Sylvania TV and a Sony TV; Carleton P. Lightfoot – Dell projectors, computers and printers.*
- C. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of certification from the following outside contractors verifying clearance of their employees: Autism Behavior Consultants.*

7. **Consent Calendar (continued)**

D. Approval of the following donations:*

Donated by:	Donation of:	Donated to:
Kona Ice Chip Enterprise	Cash	Perdew Elementary
Solorio Elementary PTA	Cash	Solorio Elementary
Mirror Image	Non-Cash	Summit Intermediate Band

E. Consideration of the use of the following outside contractors:

1. Ratification of Contract for Consultant Services between Etiwanda School District and Action Duct for the air duct cleaning at all school sites for the 2017-18 school year, RC101117R-01.*
2. Ratification of Contract for Consultant Services between Etiwanda School District and R&T Specialties, Inc., for routine service and repair of lunch tables and stage at all school sites for the 2017-18 school year, RC101117R-02.*
3. Ratification of Contract for Consultant Services between Etiwanda School District and Intergrated Pest Control for miscellaneous repairs and cleanups for all school sites for the 2017-18 school year, RC101117R-03.*
4. Ratification of Contract for Consultant Services between Etiwanda School District and On Point Land Surveying, Inc., for research of survey records with the city and the county surveyor's office in regards to the office remodel/library expansion at Windrows Elementary, ML101117R-01.*
5. Approval of Contract for Consultant Services between Etiwanda School District and Ruhнау Clarke Architects for architectural and site master planning services related to the relocatable replacement project at Etiwanda Intermediate School, ML101117A-02.*
6. Ratification of Contract for Consultant Services between Etiwanda School District and Kagan Publishing & Professional Development for professional development teacher training at Terra Vista Elementary, TV101117R-01.*
7. Ratification of Amendment #1 to the Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural services as noted in the architect's proposal for a new exterior classroom door and new access ramp at the existing county building at John L. Golden Elementary School site, ML101117R-03.*
8. Approval of Amendment #1 to the Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the administration modernization and library expansion at Windrows Elementary School, ML101117A-06.*
9. Approval of Amendment #1 to the Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the administration modernization and library expansion at Caryn Elementary School, ML101117A-07.*

F. Consideration of the use of the following outside contractors for services under \$45,000:

1. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and GW Service Company to remove and replace the compressor for room 21 at Carleton P. Lightfoot Elementary, RC101117R-04.*

G. Consideration to accept the following agreements/contracts:

1. Approval of the Student Teacher Agreement between Etiwanda School District and University of California, Riverside (UCR) for Etiwanda School District to provide teaching experience through student teaching in schools and classes of the district, CT101117A-01.*

H. Ratification of the addition of Lead Psychologist to the mileage and cell phone stipends effective July 1, 2017.*

I. Approval of Change Order numbers 01.1, 01.2 and 01.3 for project: ESD Proposition 39 at Windrows Elementary and West Heritage Elementary Schools.*

Change Order Number	Vendor	Change Order Amt.	Original Contract Amt.	New Contract Total
01.1	K.A.R. Construction	(\$10,000)	\$297,000.00	\$287,000.00
01.2	Aire Masters AC	(\$1,025.32)	\$472,400.00	\$471,374.68
01.3	RAM-CO Inc.	\$9,384.00	\$95,750.00	\$105,134.00

* = Attachment

7. **Consent Calendar (continued)**

J. Approval of Change Order numbers 01.5 to 01.8, 01.11 to 01.17, and 01.19 to 01.23 for project: ESD Etiwanda School #13 construction of Falcon Ridge Elementary School.*

Change Order Number	Vendor	Change Order Amt.	Original Contract Amt.	New Contract Total
01.2	Pierre Landscaping	(\$24,710.50)	\$992,134.00	\$967,423.50
01.5	Vulcan Steel	\$7,309.00	\$1,849,897.00	\$1,857,206.00
01.6	Infinity Structures	\$2,117.57	\$998,000.00	\$1,000,117.57
01.7	Caston, Inc.	(\$10,000.00)	\$2,938,585.00	\$2,928,585.00
01.8	Bertino Manufacturing	\$2,392.00	\$379,700.00	\$382,092.00
01.11	E and R Glass	(\$5,000.00)	\$174,800.00	\$169,800.00
01.12	Continental Marble / Tile	(\$5,000.00)	\$117,620.00	\$112,620.00
01.13	South Coast Acoustical	(\$5,000.00)	\$167,800.00	\$162,800.00
01.14	Riccardi Floor Covering	(\$8,166.00)	\$262,000.00	\$253,834.00
01.15	Streamline Painting	(\$1,466.00)	\$229,400.00	\$227,934.00
01.16	WD Gott Construction, Inc.	(\$6,070.74)	\$462,900.00	\$456,829.26
01.17	Franklin Mechanical Systems, Inc.	(\$2,228.03)	\$1,072,300.00	\$1,070,071.97
01.19	RIS Electrical Contractors	(\$7,576.00)	\$3,033,000.00	\$3,025,424.00
01.20	JPI Development Group #20	\$7,343.57	\$292,000.00	\$299,343.57
01.21	Construction Hardware	\$6,896.66	\$390,000.00	\$396,896.66
01.22	Kitcor Corporation	(\$5,000.00)	\$247,791.00	\$242,791.00
01.23	JPI Development Group #23	\$30,504.09	\$1,025,000.00	\$1,055,504.09

K. Approval of the Notice of Completion of Work for project: Etiwanda School District New Elementary School #13 project #: 04-114120, for contractors: Caston Plastering and Drywall, Inc., Construction Hardware Company, Continental Marble & Tile Co., David M. Bertino Manufacturing, E&R Glass Contractors, Inc., Franklin Mechanical Systems, Inc., Higgins Construction, Infinity Structures, JPI Development (Categories 18, 20, 23), K.A.R. Construction, Kitcor Corporation, Letner Roofing, Inc., Riccardi Floor Coverings, R.I.S. Electrical Contractors, Inc., Southcoast Acoustical Interiors, Inc., Streamline Painting, Inc., Vulcan Steel Company, and W.D. Gott Construction Company.*

L. Approval of submission of the Quarterly Uniform Complaint Report Summary to the county office of education for the period July 1 – September 30, 2017, pursuant to complaints filed as outlined in district Board Policy 1312.31 (Williams Settlement).*

8. **Superintendent's Presentation**

A. Superintendent Judson reported:

- Thanked Mrs. Sprague for her report on the CAASPP scores that reflect the great work our teachers are doing and the families' support of our students, which shows all around that we have very powerful systems in place to help with student achievement.
- Thanked West Heritage Elementary for the board room decorations that focus on PBIS, Student Engagement and school climate.

* = Attachment

8. **Superintendent’s Presentation (continued)**

- The E3 Fun Run was a great success with 400+ runners/walkers, a mascot dance-off, and other activities were a lot of fun. Thank you to the E3 Foundation for all their work.
- Star Wars Reads Day held at Barnes and Noble in Rancho Cucamonga was also a great event with lots of fun activities for students and families. A big thank you to Amber Claflin, district teacher librarian, and her IMC team for making this event so great.
- Thanked Laura Rowland for the successful Community Forums this past week. There was a wonderful turn out and great parent feedback was collected.
- Reminded the Board of the Falcon Ridge dedication invitation in their packet which is scheduled for November 3rd, at 9:00 a.m.
- Superintendent Judson wanted to thank the Board and all of the school administrators for all their fantastic work and leadership to honor them during this “Week of the Administrator.”

9. **Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Garcia noted he is looking forward to the next Board meeting where everyone is encouraged to wear a costume that matches our district theme, “Learning is our Superpower.”

10. **Closed Session**

- A. Pupil Personnel Case* No. 2017-18-01: recommendation regarding agreement of stipulated student expulsion.
- B. Pupil Personnel Case* No. 2017-18-02: recommendation regarding agreement of stipulated student expulsion.
**Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent disclosure of confidential student record information.*
- C. Conference with labor negotiator (Government Code 54957.6)
District Negotiator: Terry Embleton, assistant superintendent of personnel services
Bargaining Unit: Etiwanda Teachers Association

11. **Reconvene into Open Session**

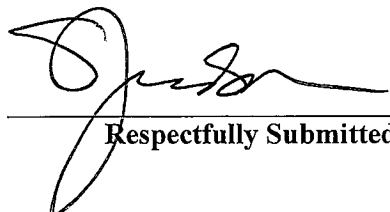
The Board of Trustees reconvened into Open Session at 8:23 p.m.

- A. In Open Session, the Board took action to approve Resolution 1718-25, regarding a stipulated student expulsion, on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.*
- B. In Open Session, the Board took action to approve Resolution 1718-27, regarding a stipulated student expulsion, on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*
- C. No actions to report from Closed Session.


12. **Adjournment**

President Taylor adjourned the meeting at 8:24 p.m. on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

The next meeting will be held on Thursday, October 26, 2017.



 Respectfully Submitted



 Adopted

* = Attachment