

MINUTES
ETIWANDA SCHOOL DISTRICT BOARD OF TRUSTEES
MONDAY, OCTOBER 3, 2016, 7:00 P.M.
ETIWANDA EDUCATION CENTER BOARD ROOM
6061 EAST AVENUE, ETIWANDA, CALIFORNIA 91739

Members Present:	Mrs. Fort, Mr. Long, Mrs. Cadman and Mrs. Taylor (arrived at 7:07 p.m.)
Members Absent:	Mrs. Solorio
Others Present:	Dr. Judson, Mrs. Sprague, Mr. Claflin, Mr. Embleton, Mrs. Freer, and Mr. Sipos

I. Call to Order

- A. President Fort called the meeting to order at 7:00 p.m. When the meeting was called to order, Member Solorio and Member Taylor were absent. President Fort announced that all open sessions of the Board meeting are audio taped and invited the audience to join in the Pledge of Allegiance.

II. Public Comment

Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items:
➤ No comments offered.
- B. Comments on non-agenda items:
➤ No comments offered.

III. Review/Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Cadman, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.*
- B. The Board of Trustees took action to adopt the minutes of the Board meeting held September 15, 2016, as presented on a motion by Member Cadman, seconded by Member Long, and carried by unanimous vote with all members present voting yes.*

Member Taylor arrived to the Board meeting at 7:07 p.m.

IV. Instruction

- A. Mrs. Sprague, assistant superintendent of instruction/pupil services, shared the Core Literature List Committee's recommendation to develop two literature lists: one to include District-Adopted materials, and one to include Supplemental Literature. The Committee proposed the board approve the updated District-Adopted Materials Literature List. The Committee will also further develop the Supplemental Literature List and present a draft copy to the Board of Trustees in Spring 2017. The Board of Trustees took action to adopt the District-Adopted Materials Literature List of literature provided with the adopted English Language Arts (ELA) textbook instructional materials as presented on a motion by Member Cadman, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.*

V. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.*

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

* = Attachment

V. **Consent Calendar (continued)**

- B. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Grapeland Elementary, David W. Long Elementary, Cecilia L. Solorio Elementary (disposal forms attached).
- C. Ratification of Amendment #1 to contract entered into on September 1, 2016, between Etiwanda School District and Guaranteed Janitorial Services for extended janitorial services at Perdew Elementary School during the 2016-2017 school year.
- D. Ratification of agreement between the Etiwanda School District and the University of La Verne College of Education and Organizational Leadership University regarding District Fieldwork.
- E. Approval of use of the following outside contractors:
1. Ratification of Contract for Presenter Services between Etiwanda School District and National Theatre for Children for a free educational assembly at David W. Long Elementary.
 2. Ratification of Contract for Presenter Services between Etiwanda School District and The Imagination Machine for "Who What Where/Write Away" assemblies at East Heritage Elementary School.
 3. Ratification of Contract for Presenter Services between Etiwanda School District and The Imagination Machine for "The Writing Show" assemblies at East Heritage Elementary School.
 4. Ratification of Contract for Presenter Services between Etiwanda School District and Ocean Institute for Advanced Living Systems/ At-Sea Learning Center programs and cruise for Etiwanda Intermediate School students.
 5. Ratification of Contract for Presenter Services between Etiwanda School District and S.T.A.R., Inc., for Family Night Interactive educational experience for students and parents at Etiwanda Intermediate School.
 6. Ratification of Contract for Contractor Services between Etiwanda School District and Guaranteed Janitorial for additional janitorial services at John L. Golden Elementary School through November 18, 2016.
 7. Ratification of Contract for Contractor Services between Etiwanda School District and FROG Environmental, Inc., for monitoring services for storm water plan to meet state requirements.
 8. Ratification of Contract for Contractor Services between Etiwanda School District and Habitat Restoration Sciences for interior/exterior turf fertilizer, pre-emergent and selective herbicide at 16 sites four times per year.
 9. Ratification of Contract for Contractor Services between Etiwanda School District and Habitat Restoration Sciences for ornamental bed weed control, pre-emergent application at Colony, Grapeland, Perdew, Day Creek, District Office, and Transportation four times per year.
 10. Ratification of Contract for Contractor Services between Etiwanda School District and Habitat Restoration Sciences for vegetation management for the bare lot north of Transportation Depot and east of Etiwanda Colony twice per year.
 11. Ratification of Contract for Contractor Services between Etiwanda School District and Habitat Restoration Sciences for play fields-fertilizer, pre-emergent and selective herbicide on 15 playfields four times per year.
 12. Ratification of Contract for Contractor Services between Etiwanda School District and Integrated Pest Control for squirrel control at Golden, Terra Vista, Summit, and D. W. Long elementary schools.
- F. Ratification of use of Desert Sands Unified School District piggybackable Bid No. 14/15-003 extension through September 2, 2017 for the purchase of chromebooks.
- G. Approval of submission of the Quarterly Uniform Complaint Report Summary to the county office of education for the period of July 1, 2016 – September 30, 2016, pursuant to complaints filed as outlined in District Board Policy 1312.31 (Williams Settlement).

V. Consent Calendar (continued)

H. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Juice It Up	Cash	Caryn Elementary
American Education Federation, Inc.	Cash	Etiwanda School District
Phelan Propane	Cash	Golden Elementary
United Way/Simmons Family	Cash	Grapeland Elementary

I. Ratification of Amendment #1 for contract entered into on August 8, 2016 between Etiwanda School District and Autism Behavior Consultants for extended Behavior Intervention – Direct Therapy 1:1 in classroom for student per Individualized Education Plan. Service extended through December 21, 2016.

J. Approval of classification of various records as Class 3 (disposable) for the 2011-2012 and 2012-2013 school years and approval of disposal of these records which have been retained for the legal period of time as per Article 2, Section 16023 through 16028, of Article 5, California Administrative Code:

Record Title	Required Retention	Date Covered	Destroy After Date
Superintendent's Correspondence	3 years	2011-2012 and 2012-2013	October 1, 2016

K. Approval to destroy Minutes of Board for the 2011-2012 school year. The records have been scanned and will be retained in electronic format. The copies of these Class 1 (permanent) records have been retained for the legal period of time as per Article 2, Section 16023 through 16028, of Article 5, California Administrative Code:

Class	Record Title	Required Hard Copy Retention	Dates Covered	** If Imaged **
				Hard Copy Retention - Media Retention
1	Minutes-Board	Permanent	July 2011 – June 2012	4 years - permanent

L. Approval of new, deletions, review, and/or revisions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

- AR 1240, revised, *Volunteer Assistance*;
- BP 1250, revised, *Visitors/Outsiders*;
- BP 5141, revised, *Health Care and Emergencies*;
- AR 5141, revised, *Health Care and Emergencies*; and
- BP 5145.6, revised, *Parent Notifications*

M. Approval of proposal and Contract for Contractor Services between Etiwanda School District and Eichenberger Inspection (Eric Eichenberger) for DSA project inspector, class 1 for the photovoltaic project (solar installations) at 16 sites. District is to be reimbursed by PFMG for DSA inspection.

VI. Business and Legal Procedures

A. Doug Claflin, assistant superintendent of business services, shared elections were held and it was decided to move forward into Annexation No. 5 and recommended approval of Resolution No. 1617-33 to continue the processing of their annexation into said Community Facilities district No. 10 of the Etiwanda School District. The Board of Trustees took action to approve Resolution No. 1617-33 as presented on a motion by Member Taylor, seconded by Member Long, and carried by unanimous vote with all members present voting yes.*

B. Doug Claflin, assistant superintendent of business services, introduced Resolution and Ordinance No. 1617-34 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Community Facilities District No. 10 of the Etiwanda School District relative to the levy of special taxes within Community Facilities District No. 10 (Annexation No. 5) and shared this would be the first reading of Resolution and Ordinance No. 1617-34 and it would be brought back at the next Board Meeting for a second reading and consideration of a final adoption. No action was taken on this item.

* = Attachment

VI. Business and Legal Procedures

- C. Doug Claflin, assistant superintendent of business services, shared elections were held and it was decided to move forward into Annexation No. 6 and recommended approval of Resolution No. 1617-35 to continue the processing of their annexation into said Community Facilities district No. 10 of the Etiwanda School District. The Board of Trustees took action to approve Resolution No. 1617-33 as presented on a motion by Member Long, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.*
- D. Doug Claflin, assistant superintendent of business services, introduced Resolution and Ordinance No. 1617-36 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Community Facilities District No. 10 of the Etiwanda School District relative to the levy of special taxes within Community Facilities District No. 10 (Annexation No. 6) and shared this would be the first reading of Resolution and Ordinance No. 1617-36 and it would be brought back at the next Board Meeting for a second reading and consideration of a final adoption. No action was taken on this item.
- E. Doug Claflin, assistant superintendent of business services, shared information regarding a Supplement to Resolution No. 1617-31, stating this resolution did not have the final amounts at the last Board meeting and since then, those amounts have increased. This Supplement to resolution of the Board of Trustees of the Etiwanda School District acting at the legislative body of Victoria Gardens Public Facilities Community Facilities District No. 2007-1 of the Etiwanda School District authorizing the issuance of its special tax refunding bonds, series 2016 in an aggregate principal amount not to exceed six million five hundred thousand dollars (\$6,500,000) and approving certain documents and taking certain other actions in connection therewith. The Board of Trustees took action to approve said supplement to Resolution No. 1617-31 as presented on a motion by Member Long, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.*

VII. Superintendent's Presentation

- A. Superintendent Judson acknowledged this resolution is a great way to thank our administrators for all the work they do and recommended the Board adopt this resolution. The Board of Trustees took action to adopt Resolution No. 1617-37 of the Etiwanda School District designating October 9–15, 2016, as *Week of the School Administrator* on a motion by Member Taylor, seconded by Member Cadman, and carried by unanimous vote with all members present voting yes.*
- B. Superintendent Judson reported the upcoming events:
- Thanked Grapeland Elementary for their board room decorations with show many Art, Science, writing and Math items along with the colorful Fall decorations and fun photos of staff and students.
 - The E3 Fun Run was a great success with over 600+ participants. He thanked Alicia Lyon and the E3 Foundation for their assistance with this event.
 - Reminded the Board of the upcoming LCAP Community Forums on October 5th, Heritage Intermediate at 8:30 a.m. and Etiwanda Intermediate at 6:30 p.m. as well as October 12th, Summit Intermediate at 8:30 a.m. and Day Creek Intermediate at 6:30 p.m.
 - Stated October 9th-15th was designated as Week of the School Administrator and presented them with a candy jar that will be given to the Administrators at the next Principal's Meeting.
 - Reminded the Board of the upcoming Star Wars Reads Day at Barnes & Noble in Rancho Cucamonga from 9:00 a.m. to 1:00 p.m.
 - Reminded the Board of the upcoming Fall Joint Meeting on October 24th at the Ontario Convention Center starting at 5:00 p.m.

VIII. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- None offered.

IX. Closed Session

The Board of Trustees adjourned to Closed Session at 7:24 p.m. to discuss the following items:

- A. Discussion regarding Pupil Personnel Case No. 2016-17-01: recommendation regarding agreement of stipulated student expulsion. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code 54956.9(d)(1))
Case Number 03-1617

X. Reconvene into Open Session

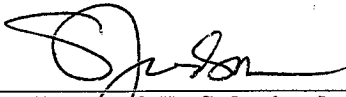
The Board of Trustees reconvened into Open Session at 8:00 p.m. The following action was reported from Closed Session:

- A. The Board, having received the Stipulated Expulsion Agreement for the Student Expulsion Process on October 3, 2016, stating the parent accepts the description of the incident contained in the statement of charges as accurate and ground for expulsion under the California Education Code, finds there is substantial evidence to expel student case number 2016-17-01 from the Etiwanda School District for one semester from the date of Board action in compliance with Education Code 48916(A). The Board further orders that the student be involuntarily transferred to participate in the Etiwanda Community Day School (transportation to be provided by parent) on the grounds of violation of Education Code sections: 48915(A)(2), and 48900(b). A motion to approve Resolution 1617-32 was made by Member Taylor, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees took action to approve a settlement agreement for case number 03-1617 on a motion by Member Taylor, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.

XI. Adjournment

The meeting was adjourned at 8:02 p.m., on a motion made by Member Long, seconded by Member Taylor, and carried by unanimous vote with all members present voting yes.

The next meeting will be held on Thursday, November 10, 2016, 6:30 p.m.


Respectfully Submitted


Adopted