

MINUTES
ETIWANDA SCHOOL DISTRICT BOARD OF TRUSTEES
THURSDAY, SEPTEMBER 28, 2017, 6:30 P.M.
ETIWANDA EDUCATION CENTER BOARD ROOM
6061 EAST AVENUE, ETIWANDA, CALIFORNIA 91739

Members Present:	Mrs. Taylor, Mr. Long, Mrs. Cadman, Mr. Garcia, and Mrs. Karsch
Others Present:	Dr. Judson, Mr. Claflin, Mr. Embleton, Mrs. Sprague, Mr. Sipos, Ms. Freer, and Mrs. Rowland

I. Call to Order

A. President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the board meeting are audio taped and asked the audience to join in the Pledge of Allegiance.

II. Public Comment

Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items:

➤ None offered.

B. Comments on non-agenda items:

➤ Tressy Capps commented on crime in Fontana and lack of communication regarding tonight's public hearing.

Superintendent Judson commented that the streets, Citrus and Sierra, are not near the field behind Falcon Ridge Elementary School. President Taylor said district staff would contact Ms. Capps about her concern regarding crime noted in Fontana.

III. Review/Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as amended moving item V. A. Public Hearing before item IV. Educational Presentation, on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.*

B. The Board of Trustees took action to adopt the minutes of the regular meeting held September 14, 2017, as presented on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*

V. Public Hearing

A. President Taylor announced Public Hearing No. 1, in accordance with Elections Code section 10010 to receive and consider input regarding the transition to by-trustee area elections and three proposed trustee area maps to be used in the event the Board approves a transition to by-trustee area elections pursuant to Education Code sections 5019 and 5020. Superintendent Judson introduced Mr. Ferchaw, from Cooperative Strategies, who shared some information about the maps prior to the public hearing. After Mr. Ferchaw concluded his presentation, President Taylor opened the public hearing and called for public comments.

➤ Tressy Capps said she was not in favor of moving to by-trustee area elections and made comments on the maps.

No other written or verbal comments were offered, therefore, Public Hearing No. 1 was closed. No action was taken.

IV. Educational Presentation

A. Joseph Shaw, principal of Grapeland Elementary, along with Mitch White, assistant principal, Jenny Evans and Melanie Gray, teachers, and Alicia Etheridge, instructional aide, shared an educational presentation regarding “Establishing and Maintaining Universal Expectations at Grapeland.” They shared how Universal Expectations, which consists of school-wide rules, are taught daily by school staff to prevent occurrences of misbehavior. Each teacher shared how they implement universal expectations and PBIS in their classrooms and throughout the campus and how teachers strive to grow with continued training. Ms. Etheridge shared about the school’s wellness activity program that provides lunchtime activities for students.

V. Public Hearing

B. Assistant Superintendent of Instruction/Pupil Services, Charlayne Sprague, reported that the Etiwanda School District has met the requirement for compliance with Education Code section 60422(a) and California Code of Regulations (CCR), Title 5, Section 9531(a) regarding amended Education Code 60119, to determine that the Etiwanda School District has sufficient textbooks and instructional materials for the 2017-2018 school year. Mrs. Sprague recommended the approval of Resolution No. 1718-24. President Taylor opened the Public Hearing No. 2 and called for comments. None were offered. In the absence of any verbal or written comments, the public hearing was closed. The Board of Trustees then took action to adopt Resolution No. 1718-24 on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*

VI. Instruction

A. Laura Rowland, director of LCAP and communications, shared an update for the Local Control Accountability Plan (LCAP). The 2017-2018 LCAP Dashboard was presented. The Dashboard combines district data with LCAP information and goals. Plans for the 2017 Fall Community Forums were shared. This included the poster format and contents, stakeholder activity and feedback form.*

VII. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.*
- B. The Governing Board, acting as the legislative body for Community Facilities District numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson, and Victoria Gardens, ratifies the CFD expenditures for the period August 1, 2017 through August 31, 2017, per the CFD Transactions Board Report. *
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated August 1, 2017 through August 31, 2017. *
- D. Ratification of the Budget Financial Reports for the period August 1, 2017 through August 31, 2017. *
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: David W. Long Elementary – Dell computer; Terra Vista Elementary – Dell computers; Golden Elementary – Computers, projectors, VCRs, printers; Day Creek Intermediate – Dell computers & laptops, printers, projectors, miscellaneous electronic equipment; Instruction Department – NCS Pearson OpScan 6; Child Nutrition – mobile milk coolers, mobile hot holding units, mobile salad bar; printers, fax machine; Summit Intermediate – Sharp copiers; District Office – printer/fax. *

VII. Consent Calendar (continued)

- F. Approval of the equipment disposal form consisting of five school buses, valued between \$10,000 to \$12,000 each that are obsolete and will be traded in towards the purchase of new buses from A-Z Bus Sales. *
- G. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of certification from the following outside contractors verifying clearance of their employees: Lilly Damen (School Counselor), Pacific Audiologies (Industrial Hearing), Ryan Electric, Inc., and West End Family Counseling Services (Norton-Fisher Child & Family Clinic). *
- H. Consideration of the use of the following outside contractors:
1. Approval of Contract for Consultant Services between Etiwanda School District and Imagination Machine for two writing performances at East Heritage Elementary, EH092817A-01. *
 2. Ratification of Contract for Consultant Services between Etiwanda School District and Imagination Machine for two performances of Who, What, Where, Write/Away shows at East Heritage Elementary, EH092817R-02. *
 3. Ratification of Contract for Consultant Services between Etiwanda School District and San Bernardino County Superintendent of Schools for professional development at East Heritage Elementary, EH092817R-03. *
 4. Approval of Contract for Consultant Services between Etiwanda School District and Imagination Machine for writing stories informational performance at Grapeland Elementary, GRP092817A-01. *
 5. Ratification of Contract for Consultant Services between Etiwanda School District and History Brought to Life for two bullying prevention assemblies at West Heritage Elementary, WH092817R-01. *
 6. Ratification of Contract for Consultant Services between Etiwanda School District and Mijo Entertainment for DJ services for school dances and/or school sponsored events at Summit Intermediate, SIS092817R-01. *
 7. Ratification of Contract for Consultant Services between Etiwanda School District and John R. Byerly for geotechnical investigation and geologic hazards assessment for Caryn Elementary School administration alteration and library addition, ML092817R-02. *
 8. Ratification of Contract for Consultant Services between Etiwanda School District and KC Services for the washing and polishing of district owned school busses, RC092817R-04. *
 9. Approval of Contract for Consultant Services between Etiwanda School District and Enko Systems, Inc., for testing and inspection of fire alarm systems at all sites for the 2017-2018 school year, RC092817A-03. *
 10. Approval of Contract for Consultant Services between Etiwanda School District and Enko Systems, Inc., for monitoring of burglar/fire alarm systems for all sites for the 2017-2018 school year, RC092817A-02. *
 11. Ratification of Contract for Consultant Services between Etiwanda School District and Intergrated Pest Control for bait station and glue board service at Etiwanda Intermediate, Falcon Ridge Elementary and Day Creek Intermediate, RC092817R-01. *
 12. Approval of Contract for Consultant Services between Etiwanda School District and Heinemann Professional Development for teacher professional development training at East Heritage Elementary, EH092817A-04. *
 13. Ratification of Contract for Consultant Services between Etiwanda School District and Time & Alarm for cellular-IP alarm monitoring/cellular intrusion alarm monitoring at Falcon Ridge Elementary, RC092817R-06. *
 14. Approval of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural & engineering services upgrades for the variable volume and temperature (VVT) replacement at Solorio Elementary, ML092817A-06. *
 15. Ratification of Contract for Consultant Services between Etiwanda School District and Guaranteed Janitorial for cleaning of the workroom/teacher lounge and two staff restrooms at Solorio Elementary, RC092817R-07. *

VII. Consent Calendar (continued)

- 16. Ratification of Contract for Consultant Services between Etiwanda School District and Intergrated Pest Control for fire ant service at Etiwanda Intermediate, Etiwanda Colony Elementary, Perdew Elementary, and East Heritage for the months of September, October, March, and April, RC092817R-10. *
- 17. Ratification of Contract for Consultant Services between Etiwanda School District and Thompson Engineering for the installation of an emergency strobe light in the band room at Day Creek Intermediate, RC092817R-08. *
- 18. Ratification of Contract for Consultant Services between Etiwanda School District and Arrowhead Digital for service calls for phones and bell system for all sites for the 2017-2018 school year, RC092817R-09. *
- 19. Ratification of Contract for Consultant Services between Etiwanda School District and #iCANHELP for student assemblies dealing with conflict/harassment/social media negativity at Heritage Intermediate, HIS092817R-01. *
- I. Consideration of the use of the following outside contractors for services under \$45,000:
 - 1. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and Dugmore & Duncan of California, Inc., for gates for Heritage Intermediate School, RC092817R-05. *
- J. Consideration to accept the following agreements/contracts:
 - 1. Approval of the Consulting Services Agreement between Etiwanda School District and Total Compensation Systems, Inc., for consulting reports necessary for Etiwanda School District to comply with GASB accounting standards 74/75 related to retiree health benefits, JC092817A-01. *
 - 2. Ratification of the Teacher Education Internship program agreement between the Etiwanda School District and California State Polytechnic University, Pomona for the University to provide intern teaching services, CT092817R-02.
 - 3. Approval of the Health Care Client Services Agreement between the Etiwanda School District and Top Echelon Contracting, LLC, for a therapy professional recruited by PediaStaff, Inc., CT092817A-01. *
 - 4. Approval of the Escrow Agreement for Deposits in Lieu of Retention for K.A.R. Construction, Inc., for the Etiwanda School District Playground Modernization – Group 3, ML092817A-03. *
 - 5. Approval of the Escrow Agreement for Deposits in Lieu of Retention for K.A.R. Construction, Inc., for the Etiwanda School District Playground Modernization – Group 4, ML092817A-04. *
 - 6. Approval of the Escrow Agreement for Deposits in Lieu of Retention for K.A.R. Construction, Inc., for the Etiwanda School District Playground Modernization – Group 1 Rebid, ML092817A-05. *
 - 7. Ratification of computer technology maintenance, support agreements and subscriptions for the 2017-18 school year, PP092817A-01. *
- K. Approval of the following donations: *

Donated by:	Donation of:	Donated to:
Cross and Crown Lutheran Church	Non-Cash	ESD homeless/families in need
Christ Church of the Valley	Non-Cash	ESD homeless/families in need
- L. Approval of San Bernardino County Superintendent of Schools Request for New Fund/Resource/Sub-Fund requesting the establishment of Fund 51 (Bond Interest and Redemption for Measure I Bonds). *

VIII. Business and Legal

- A. After discussion, the Board of Trustees took action to approve the painting of two murals on the north and southwest walls facing the playground at East Heritage Elementary on a motion by Member Cadman, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.*

President Taylor left the board room at 7:19 p.m., and returned at 7:20 p.m.

* = Attachment

VIII. Business and Legal (continued)

- B. Mr. Claflin, assistant superintendent of business services, shared information relating to Resolution 1617-20 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Etiwanda School District Community Facilities District No. 7 ordering judicial foreclosure of delinquent special taxes pursuant to the Mello-Roos Community Facilities Act of 1982, approving and ratifying certain actions of special counsel and special tax consultant and ordering that the tax collector be credited with those special taxes and recommended approval. Mr. Claflin noted a typographical error in Resolution number 1617-20 and that it should be corrected to read 1718-20 going forward. The Board of Trustees took action to approve Resolution 1718-20 on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present, voting yes.*
- C. Mr. Claflin, assistant superintendent of business services, shared information relating to Resolution 1617-21 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Rancho Etiwanda Public Facilities Community Facilities District No. 1 ordering judicial foreclosure of delinquent special taxes pursuant to the Mello-Roos Community Facilities Act of 1982, approving and ratifying certain actions of special counsel and special tax consultant and ordering that the tax collector be credited with those special taxes and recommended approval. Mr. Claflin noted a typographical error in Resolution number 1617-21 and that it should be corrected to read 1718-21 going forward. The Board of Trustees took action to approve Resolution 1718-21 on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present, voting yes.*
- D. Mr. Claflin, assistant superintendent of business services, shared information relating to Resolution 1617-22 of the Board of Trustees of the Etiwanda School District acting as the legislative body of Etiwanda School District Community Facilities District No. 4 ordering judicial foreclosure of delinquent special taxes pursuant to the Mello-Roos Community Facilities Act of 1982, approving and ratifying certain actions of special counsel and special tax consultant and ordering that the tax collector be credited with those special taxes and recommended approval. Mr. Claflin noted a typographical error in Resolution number 1617-22 and that it should be corrected to read 1718-22 going forward. The Board of Trustees took action to approve Resolution 1718-22 on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present, voting yes.*

IX. Superintendent's Presentation

- A. The Board of Trustees took action to approve Resolution No. 1718-23 of the Etiwanda School District Board of Trustees designating October 8 – 14, 2017, as *Week of the School Administrator* on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*
- B. After discussion, the Board of Trustees took action to change the regular board meeting date from Wednesday, October 11, 2017, to Monday, October 9, 2017, on a motion made by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
- C. Superintendent Judson reported:
- LCAP Community Forums will be next week on October 3rd and October 5th, in the morning and evening on both dates.
 - E3 Foundation's Fun Run will be held on Saturday, October 7th, at Central Park in Rancho Cucamonga.
 - Star Wars Reads Day will be held on Saturday, October 7th, at Barnes and Noble in Rancho Cucamonga.
 - Fall Joint Meeting will be held on October 16th.
 - Thanked all teachers for the great job they are doing connecting with parents and guardians every day and especially during parent conference week.
 - Beginning the planning of the Dedication at Falcon Ridge, scheduled for Friday, November 3, 2017.
 - Great meeting with PTA/PTSA/PTO presidents with several good discussions.

X. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Garcia thanked all teachers, and specifically D.W. Long teachers, for a great parent conference week and for all teachers do to support their students.

XI. Closed Session

- A. Conference with labor negotiator (Government Code 54957.6)
District Negotiator: Terry Embleton, assistant superintendent of personnel services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Performance Evaluation: Superintendent.
(Government Code 54957)

XII. Reconvene into Open Session

The Board of Trustees reconvened into Open Session at 8:10 p.m. The following actions were reported from Closed Session:

- A. The Board of Trustees took action in Closed Session to approve the evaluation form and performance objectives for the superintendent's evaluation for 2017-18 on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

XIII. Adjournment

President Taylor adjourned the meeting at 8:15 p.m. on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

The next meeting will be held on Monday, October 9, 2017.



Respectfully Submitted



Adopted