

MINUTES
ETIWANDA SCHOOL DISTRICT BOARD OF TRUSTEES
THURSDAY, SEPTEMBER 14, 2017, 6:30 P.M.
ETIWANDA EDUCATION CENTER BOARD ROOM
6061 EAST AVENUE, ETIWANDA, CALIFORNIA 91739

Members Present: Mrs. Taylor, Mr. Long, Mrs. Cadman, Mr. Garcia, and Mrs. Karsch
Others Present: Dr. Judson, Mr. Claflin, Mr. Embleton, Mrs. Sprague, Mr. Sipos, Ms. Freer, and Mrs. Rowland

I. Call to Order

A. President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the board meeting are audio taped and requested the audience to join in the Pledge of Allegiance.

II. Public Comment

Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items:

➤ None offered.

B. Comments on non-agenda items:

➤ Mr. Thompson, resident, commented on trees at Golden Elementary.

➤ Ms. Graham, resident, commented on trees at Golden Elementary.

➤ Ms. Gonzales, Cucamonga Valley Water District, commented on current programs available to schools.

III. Review/Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*

B. The Board of Trustees took action to adopt the minutes of the regular meeting held August 24, 2017, as presented on a motion by Member Long, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.*

IV. Educational Presentation

A. Dino Tavolazzi, principal at Caryn Elementary, shared an overview of their 2016-17 CAASPP summary results for ELA and Math, as well as a year-to-year comparison. Caryn staff and students implement Positive Behavior Interventions and Supports (PBIS) expectations throughout the campus, including the cafeteria, office, library, playground, and halls. The school-wide expectations of Be Safe, Be Respectful, and Be Responsible, along with Character Counts training, has created a unified school culture and community and makes students feel safe and increases attendance. Five students shared with the Board what PBIS means to them. Each student received a pencil, certificate and a photo with the Board of Trustees.

V. Instruction

A. After discussion, the Board of Trustees took action to approve the Generation Ready proposal for Professional Learning Services: Cultural Proficiency Initiative for the Etiwanda School District on a motion by Member Cadman, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.*

B. Jeff Sipos, director of pupil services, shared an update related to program capacity per AR 5117, *Interdistrict Attendance*, stating that this Administrative Regulation spells out how transfers are accepted and handled when they come to Pupil Services. There will be ongoing updates each trimester to the Board of Trustees as related to program capacity throughout the district.

V. Instruction (continued)

- C. After discussion, the Board of Trustees took action to approve the updates and revisions to Local Control and Accountability Plan (LCAP), grades 3rd-5th and grades 6th-8th student surveys as presented by Laura Rowland, director of LCAP and communications on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.*

VI. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.*
- B. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed:
 - 1. Windrows Elementary – Dell computer towers and monitors.
 - 2. David W. Long Elementary – Boom box and speakers.
 - 3. Etiwanda Intermediate – Dell computer towers, keyboards, VCR, and miscellaneous electronic equipment.
 - 4. Solorio Elementary – Dell computer towers, printers, keyboards, Toshiba laptops, projectors and miscellaneous electronic equipment.
 - 5. Summit Intermediate – Sharp copier
 - 6. Heritage Intermediate – Dell computer towers, monitors, printers, keyboards, copy machine and miscellaneous electronic equipment.
 - 7. East Heritage – Toshiba Laptops, printers, projector, Mimio, and miscellaneous electronic equipment.
- C. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of certification from the following outside contractors verifying clearance of their employees: Cardinal Environmental Consultants, Inc., Dan Worley Plumbing, Inc., Jerett J. Hayes (Project Inspector / DSA# 5639), K.A.R. Construction, Inc., Visser Bus Services, Inc.*
- D. Approval of the following donations:*

Donated by:	Donation of:	Donated to:
Kroger	Cash	Caryn Elementary
Kula Foundation/Red Robin	Cash	Caryn Elementary
Etiwanda Intermediate Student	Cash	Etiwanda Intermediate
Simmons Family/United Way	Cash	Grapeland Elementary
Edison International	Cash	David W. Long Elementary

- E. Approval of the classification of various records as Class 3 (disposable) and approval to dispose of these records which have been retained for the legal period of time per 5 CCR § 16023 through 5 CCR § 16028 (Title 5, California Code of Regulations, Division 1, Chapter 16, Subchapter 2, Article 2, Sections 16023 – 16028):*

Record Title	Class	Required Retention	Recommended Retention	Dates Covered	Destroy After Date
Vendor invoices and payments; Accounts Payable/Receivable; Reconciliation	3	3 years	4 years	2012-13	10-1-17
Purchase Orders	3	3 years	4 years	2012-13	10-1-17

* = Attachment

VI. Consent Calendar (continued)

Cash deposits/ collection reports	3	3 years	4 years	2012-13	10-1-17
Bank Reconciliations and canceled checks	3	3 years	4 years	2012-13	10-1-17
Student attendance source documents	3	3 years	4 years	2012-13	10-1-17
Credit charges, transactions, field trips	2	3 years	4 years	2012-13	10-1-17
Budget transfers and journal entries	3	3 years	4 years	2012-13	10-1-17

F. Consideration of the use of the following outside contractors:

1. Ratification of Contract for Consultant Services between Etiwanda School District and S.T.A.R., Inc., for Family Night presentation of *Masters of the Past* at Etiwanda Intermediate, EIS091417R-01.*
2. Ratification of Contract for Consultant Services between Etiwanda School District and Guaranteed Janitorial Services, Inc., for the cleaning of the work room, teacher lounge, and two staff restrooms at Golden Elementary, RC091417-06.*
3. Ratification of Contract for Consultant Services between Etiwanda School District and Elementary Art Smarts for educational based art instruction programs at Grapeland Elementary, GRP091417R-02.*
4. Ratification of Contract for Consultant Services between Etiwanda School District and John R. Byerly, Inc., for geotechnical investigation and percolation testing for storm water disposal for David W. Long’s two modular classrooms, ML091417R-08.*
5. Ratification of Contract for Consultant Services between Etiwanda School District ESD and John R. Byerly, Inc., for geotechnical engineering, special inspection and testing laboratory services at Caryn Elementary, ML091417R-03.*
6. Ratification of Contract for Consultant Services between Etiwanda School District and Guaranteed Janitorial Services for extra cleaning services for the Nurses office/restroom and Teacher’s lounge/two restrooms at Grapeland Elementary, GRP091417R-01.*
7. Ratification of the Amendment to the Contract for Consultant Services between Etiwanda School District and Heinemann Professional Development increasing the fee amount from \$7,000 to \$7,600 due to a change in participant numbers, WH091417R-01.*
8. Ratification of Contract for Consultant Services between Etiwanda School District and Frog Environmental, Inc., for monitoring services of a storm water plan to meet state requirements for 2017-18 school year, RC091417R-04.*
9. Ratification of Contract for Consultant Services between Etiwanda School District and Time & Alarm Systems for the replacement of 30 smoke detectors including labor and travel at Grapeland Elementary, RC091417R-03.*
10. Ratification of Contract for Consultant Services between Etiwanda School District and Community Matters for the Safe School Ambassadors program (SSA), an anti-bullying and violence prevention program, at Etiwanda Intermediate School, MC091417R-01.*
11. Ratification of Contract for Consultant Services between Etiwanda School District and Imagination Machine for two writing show assemblies at John L. Golden Elementary, GOL091417R-01.*
12. Ratification of Contract for Consultant Services between Etiwanda School District and Hi-Way Safety Rentals, Inc., for the relocation of 85 LF of K-Rail from the transportation yard to the dirt lot adjacent to Etiwanda Colony Elementary, RC091417R-01.*

* = Attachment

VI. Consent Calendar (continued)

13. Ratification of Contract for Consultant Services between Etiwanda School District and San Bernardino County Superintendent of Schools for professional development in-service training at Terra Vista Elementary, TV091417R-01.*
 14. Ratification of Contract for Consultant Services between Etiwanda School District and Pearson Education for iLit professional development training, JJ091417R-01.*
 15. Approval of Contract for Consultant Services between Etiwanda School District and Learning.com for Easy Tech, Inquiry, and Curriculum Publisher tools and literacy curriculum for grades K-8, JJ091417A-02.*
 16. Approval of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural and engineering services for HVAC upgrades and VVT replacement at Heritage Intermediate, ML091417A-05.*
 17. Approval of Contract for Consultant Services between Etiwanda School District and Jarret Hayes for project special inspections (masonry, CWI, batch plant) of the new restroom building project at Caryn Elementary, ML091417A-07.*
 18. Approval of Contract for Consultant Services between Etiwanda School District and Eichenberger Inspection for project inspector class #3 of the new restroom building project at Caryn Elementary, ML091417A-02.*
 19. Approval of Contract for Consultant Services between Etiwanda School District and Community Matters for the Safe School Ambassadors Program (SSA), an anti-bullying and violence prevention program, at Summit Intermediate School, MC091417A-02.*
 20. Approval of Contract for Consultant Services between Etiwanda School District and Heinemann for a custom follow-up, onsite school based seminar called Guided Reading at David W. Long Elementary, DWL091417A-01.*
- G. Consideration of the use of the following outside contractors for services under \$45,000:
1. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School District and Econo Fence, Inc., for one set of panic gates (7ft. by 8ft.) at Falcon Ridge Elementary School, ML091417R-01.*
 2. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School and Brown Friendly Island Concrete for concrete work at Terra Vista Elementary, Etiwanda Intermediate, and Golden Elementary Schools, RC091417R-05.*
 3. Ratification of Proposal and Field Contract for Services under \$45,000 between Etiwanda School and Baugh Painting for the painting of two sets of double security gates near kinder area at Etiwanda Colony Elementary School, ML091417R-04.*
- H. Consideration to accept the following agreements/contracts:
1. Ratification of the extension through October 15, 2018, of Glendale Unified School District Bid Number P-13 13/14 for Apple Computer products, services, and related items with Apple Computer Corporation.*
 2. Ratification of Cleaning Services Addendum Number Four August 2017, between the Etiwanda School District and Guaranteed Janitorial stating pricing will remain the same for the 2017/18 school year, RC091417R-02.*
 3. Ratification of the First Amendment to Reciprocal Parking agreement extending it through August 31, 2022, between the Etiwanda School District and Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints, PP091417R-02.*
 4. Ratification of Student Teaching and Practicum agreement between Etiwanda School District and National University for Etiwanda School District to provide student teaching or practicum experience to students enrolled in an education credential program offered by National University, CT091417R-01.*

VI. Consent Calendar (continued)

5. Ratification of Pupil Transportation Services Agreement between Etiwanda School District and Mountain View School District for transportation services provided to selected students in the Mountain View School District within the WESELPA Region, PP091417R-01.*
 6. Ratification of Amendment No. 1 to contract No. MNWNC-108 with Dell Marketing, L.P., extending it through March 31, 2020, for the purchase of computer equipment, PP091417R-03.*
 7. Approval of Form of Agreement between Etiwanda School District and Paul C. Miller Construction Co., Inc., for construction project management of new restroom building at Caryn Elementary School, ML091417A-06.*
- I. Approval of the Title III Every Student Succeeds Act (ESSA) Transition Plan.*

VII. Business and Legal

- A. After discussion, the Board of Trustees chose map scenario numbers 2, 3, and 5, for public presentation and feedback at the community meetings in September 2017, on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote, with all members present voting yes.*

Board Member Garcia left the board room at 7:52 p.m.

- B. Doug Claflin, assistant superintendent of business services, shared information related to the Etiwanda School District Bid for Playground Modernization Group 1. Mr. Claflin recommended approval of this bid to go to the apparent low bidder: K.A.R. Construction, for general construction, pending all bonds and insurances are submitted. References have been checked. The Board took action to award the bid to K.A.R. Construction on a motion by Member Karsch, seconded by Member Long, and carried by a vote of four yesses by Members Long, Cadman, Karsch, and Taylor. (Member Garcia absent)*

Board Member Garcia returned to the board room at 7:54 p.m.

- C. As presented by Doug Claflin, assistant superintendent of business services, the Board took action to approve the following:
1. Unaudited actuals for the 2016-17 fiscal year.
 2. Approval of the final 2016-17 revised budget.
 3. Adoption of Resolution No. 1718-19 of the Board of Trustees of the Etiwanda School District to approve the district appropriations limit calculations for the 2016-17 actual and the 2017-18 budget ("Gann Limit").
- A motion was made by Member Long, seconded by Member Karsch, and carried by a unanimous vote, with all members present voting yes.*

VIII. Superintendent's Presentation

- A. Superintendent Judson Reported:
- Thanked D.W. Long Elementary for board room decorations displaying the state standards, bullying, PBIS, and examples of math and science.
 - Reminded Board members of the "Flip the Switch" Solar Celebration on September 15, 2017, at Summit Intermediate School's field at 5:00 p.m.
 - Reminded Board members of the district-wide Disaster Drill scheduled for September 18, 2017, at 9:00 a.m. and that an auto dialer message will be sent to families.
 - Reminded Board members of the upcoming Boardsmanship workshop on September 18, 2017, at 6:00-8:00 p.m. in San Bernardino.

VIII. Superintendent's Presentation

- Reminded the board members of the upcoming State of Education by County Superintendent, Ted Alejandre on September 21, 2017, at 3:30-5:00 p.m. at the California Theater, in San Bernardino.
- Announced the Rancho Cucamonga Library Sneak Peek date has been changed to September 28, 2017, and although it is a board meeting date, board members could still attend between the hours of 4:00-6:00 p.m.
- Reminded the board members of the upcoming LCAP Community Forums being held on October 3, 2017, at 8:30 a.m., at Day Creek Intermediate and 6:30 p.m. at Summit Intermediate. Also, on October 5, 2017, at Etiwanda Intermediate and 6:30 p.m. at Heritage Intermediate.
- Reminded the board members of the upcoming E3 Fun Run on Saturday, October 7, 2017 at Central Park in Rancho Cucamonga beginning at 7:00 a.m.
- Reminded the board members of the upcoming CSBA Fall Joint Meeting and the County Committee on School District Organization on October 16, 2017, at 4:30-8:15 p.m., at the Doubletree in San Bernardino.

IX. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- None offered.

X. Closed Session

- A. Conference with Legal Counsel – Existing Litigation.
(Government Code 54956.9(d)(1)).
Case Number 04-1718
- B. Public Employee Discipline/Dismissal/Release
(Government Code 54957)

XI. Reconvene into Open Session


The Board of Trustees reconvened into Open Session at 8:08 p.m. The following actions were reported from Closed Session:

- A. The Board of Trustees took action in closed session to approve a settlement agreement for case# 04-1718 on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees took action in closed session to approve the dismissal of a permanent classified employee on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.

XII. Adjournment

President Taylor adjourned the meeting at 8:27 p.m. on a motion by Member Long, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

The next meeting will be held on Thursday, September 28, 2017.



 Respectfully Submitted



 Adopted