

**MINUTES**  
**ETIWANDA SCHOOL DISTRICT BOARD OF TRUSTEES**  
**THURSDAY, MARCH 9, 2017, 6:30 P.M.**  
**ETIWANDA EDUCATION CENTER BOARD ROOM**  
**6061 EAST AVENUE, ETIWANDA, CALIFORNIA 91739**

<b>Members Present:</b> Mrs. Taylor, Mr. Long, Mrs. Cadman, Mr. Garcia, and Mrs. Karsch
<b>Others Present:</b> Dr. Judson, Mrs. Sprague, Mr. Claflin, Mr. Embleton, Mr. Sipos, and Mrs. Freer

**I. Call to Order**

- A. President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the Board meeting are audio taped and asked the audience to join in the Pledge of Allegiance.

**II. Public Comment**

*Pursuant to Board Policy 9324: Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on agenda items:  
➤ Kimberly Zuniga, field representative with Assemblyman Steinorth's office, congratulated and presented certificates to Perdeu Elementary on their 10<sup>th</sup> year anniversary and the PTA Reflections student award winners.
- B. Comments on non-agenda items:  
➤ Tressy Capps commented on the video recording of board meetings and making the audiotape of the board meetings available online.

**III. Review/Adopt Agenda and Minutes**

- A. The Board of Trustees adopted the agenda as amended, removing Closed Session item XI. B., Public Employee Discipline/Dismissal/Release (Government Code 54957), on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.\*
- B. The Board of Trustees took action to adopt the minutes of the special meetings held February 16<sup>th</sup> and February 22, 2017, and the regular meeting held February 23, 2017, as presented on a motion by Member Garcia, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.\*

**IV. Special Recognition**

- A. The Board of Trustees recognized 18 students from 8 schools across the District as winners at the Rancho Cucamonga Council for the 2016-2017 PTA Reflection's program. This year's Reflection's theme was, "What is your story?" Five (5) students will be moving on to the State competition. The students were presented with certificates from Etiwanda School District, Assemblyman Steinorth's office, a pencil, and shook hands with the Board members and had a group photo taken with the Board of Trustees.

**V. Educational Presentation**

- A. Kelly Bray, principal of Perdeu Elementary, along with Assistant Principal, Kerry Hackman, shared Perdeu Elementary's 10<sup>th</sup> anniversary and the special programs they have in place to support their students' needs, including Universal Access guided reading support, RSP push-in model, literacy and family nights, and a social character education program. A brief video highlighted the character education programs provided at the school, as well as the work of their school counselor, Lilly Damen, who assists students during the school day and families through the Parent Resource Center. Perdeu is proud of these programs that continue to enrich the lives of the students and families at Perdeu Elementary.

**VI. Instruction**

- A. Patty Robin, child care program manager, presented an update to the Board of Trustees on the Etiwanda School District P.L.U.S. Program – Before and After School Child Care for 2016-2017. The presentation included an overview of the program’s scope and services, staffing, fees, and enrollment. The Child Care program provides additional child care opportunities, at no cost to parents, for district and school parent engagement meetings and educational programs. This year, the P.L.U.S. program is celebrating its 10<sup>th</sup> year of summer Camp Cool, thematically named, “MarvelUs” for the summer of 2017. Summer child care activities include music and dance lessons, computer coding, fitness events, and science activities, in addition to the planned field trips, and assemblies. In an effort to improve communication, the child care program now uses the “Remind” App for parents. A \$10 tuition rate increase to cover the costs of the activities and events will be going in place for the summer program this year.\*
- B. Charlayne Sprague, assistant superintendent of instruction & pupil services, presented the 2017-18 Local Control and Accountability Plan (LCAP) draft Goals and Actions. The updates and revisions to the draft LCAP were developed by the LCAP Advisory Committee through stakeholder input, state metrics and measures, and progress analysis. The LCAP Goals and Actions were re-organized to provide more clarity and transparency for stakeholders on goals and expenditures. Stakeholders will provide input on the draft goals and actions during the spring Community Forums, as well as through other district and site advisory committee opportunities. The LCAP Advisory Committee will convene once more to make any final revisions on the proposed 2017-18 LCAP. A public hearing for the 2017-18 Local Control and Accountability Plan (LCAP) will occur at the May 24, 2017 board meeting, and the plan will be submitted for final approval by the Board of Trustees at a June 2017 board meeting.\*

**VII. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.\*
- B. Approval of the use of the San Gabriel Valley Food Services Cooperative Purchasing Group piggybackable RFP#11173-15/16 for the purchase of frozen and refrigerated foods.\*
- C. Ratification of the Addendum to Contract between Etiwanda School District and Fuel Education LLC for online curriculum and materials dated August 1, 2014.\*
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Cecilia L. Solorio Elementary – laptops, TVs, laptop carts, miscellaneous electronic equipment; Perdew Elementary – Sharp copier.\*
- E. Approval of the use of the following outside contractors:
1. Ratification of Contract for Consultant Services between Etiwanda School District and KNA Consulting Engineers, Inc., for structural assessment of photovoltaic panel anchorage to existing support structure and proposed changes to the design.\*
  2. Approval of Contract for Consultant Services between Etiwanda School District and Connie Hornyak, LCSW, for therapy services.\*

**VII. Consent Calendar (continued)**

3. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the administration modernization and library expansion at East Heritage Elementary School.\*
  4. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the administration modernization and library expansion at Caryn Elementary School.\*
  5. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the administration modernization and library expansion at Windrows Elementary School.\*
  6. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural services as noted in the architect's proposal for the upgrades to the play structures at the following campuses: Caryn, David W. Long, East Heritage, Grapeland, Windrows, and Cecilia L. Solorio Elementary Schools.\*
  7. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for the upgrades to the gymnasium lighting at Day Creek Intermediate School.\*
  8. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal to convert the Classroom Size Reduction (CSR) classrooms at building 2A into standard sized classrooms at Grapeland Elementary School.\*
  9. Ratification of Contract for Consultant Services between Etiwanda School District and DKC Architects, Inc., for architectural and engineering services as noted in the architect's proposal for two new classrooms at David W. Long Elementary School.\*
  10. Ratification of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural and engineering services as noted in the architect's proposal for a new classroom building with restrooms at John L. Golden Elementary School.\*
  11. Ratification of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural and engineering services as noted in the architect's proposal to convert 3 Classroom Size Reduction (CSR) classrooms into 2 standard classrooms at Terra Vista Elementary School.\*
  12. Ratification of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural services as noted in the architect's proposal for the upgrades to the play structures at the following campuses: Terra Vista, West Heritage, John L. Golden, Carleton P. Lightfoot, Etiwanda Colony, and Perdew Elementary Schools.\*
  13. Ratification of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural services as noted in the architect's proposal for a new exterior classroom door and new access ramp at the existing county building at the John L. Golden Elementary School site.\*
  14. Ratification of Contract for Consultant Services between Etiwanda School District and Higginson Architects, Inc., for architectural and engineering services as noted in the architect's proposal for a new library building at Carleton P. Lightfoot Elementary School.\*
- F. Approval of the Memorandum of Understanding by and between The city of Rancho Cucamonga and the Etiwanda School District regarding the Golden Elementary School and the Day Creek Park.\*

\* = Attached

**VII. Consent Calendar (continued)**

G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Rubio's*	Cash	Caryn Elementary
Garcia E-Waste*	Cash	Caryn Elementary
Twyla Bowman*	Web-services	Etiwanda School District
Twyla Bowman*	CD Quicken 2017 Software	Technology Department

H. Approval of rates for Summer Camp 2017.\*

I. Approval of the Local Educational Agency Program Improvement Plan Addendum.\*

J. Approval of the 2016-2017 Consolidated Application for Funding.\*

K. Approval of the Etiwanda School District Dress Code and Attachment A for the 2017-2018 school year. No changes were made from 2016-2017.\*

L. Approval of the Etiwanda School District Induction program (605) Preconditions Report. \*

**VIII. Business and Legal**

A. The Board took action to begin the process of forming the Independent Citizen's Bond Oversight Committee, as required under Education Code 15278. On January 19, 2017, the Board approved the election results for Measure I, as well as committee by-laws. The Board has sixty (60) days to make their appointments to the committee which will have a deadline of March 19, 2017. The process to appoint members was identified in the by-laws on how the Board would select and appoint committee members. The District advertised the applications on the District website, in public notices, as well as public notices in the newspaper, and an auto-dialer message. Once the applications were received, by the deadline, the Superintendent reviewed the applications and made recommendations to the Board for consideration.

There were a total of twenty-three (23) applications submitted and in different categories that are required under education code. These categories were: Parent/Guardian of Child Enrolled in the District, Parent/Guardian of Child Enrolled in District and active in a Parent-Teacher Organization, At-Large Community Member, Tax payer Organization Member, Business Representative, and Senior Citizen Group Representative. A list was provided to the Board of all the applicants and the category they applied for along with the recommendation of the Superintendent. One (1) applicant, who signed up as an At-Large Community member, did not actually reside in the district and was withdrawn from consideration. There was also one (1) applicant who applied for the Business Representative category, but upon further discussion with the applicant, they did not meet the criteria for the category as their business was not located in the district and was removed from that category but remained eligible for the other categories applied for.

A total of seventeen (17) applications for the Parent/Guardian of a Child Enrolled in the District, four (4) applications for the Parent/Guardian of Child Enrolled in District and active in a Parent-Teacher Organization, thirteen (13) At-Large Community Members, two (2) Tax Payer Organization Members, and none (0) for the Business Representative or Senior Citizen Group representative categories. The Superintendent felt it was important in the categories that did not necessarily state whether you had to reside in the district, that wherever possible, he looked for someone who did reside in the district boundaries to make his recommendation due to them actually paying the due tax. The second thing he considered was representation across the district as to where applicants lived in the district, and also have a variety of diversity of professional backgrounds.

President Taylor asked about the Business and Senior Citizen Group representative categories and Superintendent Judson stated, it is not unusual to have some positions not filled. After the spring break, another flyer will be sent out to advertise these positions.

\* = Attached

**VIII. Business and Legal (continued)**

Member Garcia asked what types of Senior Citizen groups could apply. Superintendent Judson said it could be a senior group within the city or possibly an American Association of Retired Persons (AARP) member. Member Karsch asked about a Business Representative and Superintendent Judson stated it would be a business owner, who resides in the district and the business is located in the district.

After discussion, the Superintendent recommended five (5) applicants to the Independent Citizen's Bond Oversight committee: Charles Hyde, in the Parent/Guardian of a child enrolled in the district category; Nancy Vail, in the Parent/Guardian of a child enrolled in the district and active in a Parent Teacher Organization; Ray E. Gross and Jordan Wright, in the At-Large community member category; and Henry Wesolowski, in the Tax Payer Organization member category. There were no valid applications for the categories of Business or Senior Citizen Group representatives to choose from. The Board took action to appoint these five (5) applicants to the Independent Citizen's Bond Oversight Committee on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.\*

- B. Mr. Clafin, assistant superintendent of business services, presented the Second Interim Financial Report through January 31, 2017. The Board of Trustees reviewed the Second Interim Financial Report and authorized the Board President and Superintendent to sign a positive certification for the Second Interim District Certification of Interim Report for the Fiscal Year 2016-2017, and related budget transfers, certifying that the district will be able to meet its financial obligations for the current year and two subsequent years, on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.\*
- C., D., E., F. Mr. Clafin, assistant superintendent of business services, shared that the District's current membership is with the California Schools Employee Benefit Association (CSEBA) for employee medical, vision, dental, and life benefits. The District has submitted a preliminary notice to withdrawal from CSEBA and to seek additional bids for health and welfare benefits through another organization. This resolution will be filed with CSEBA, if the rates discovered are better with another organization. If rates are not better, we can rescind this resolution at a later board meeting. Mr. Clafin recommended adoption of these resolutions with the caveat; they will only be used if there is a better rate available. Member Garcia asked if this withdrawal is done on a yearly basis. Mr. Clafin stated, "It has not been done on a yearly basis because there was a three year hold when the District entered into membership with CSEBA. Mr. Clafin stated that same restriction would happen again, if the District changed companies. After discussion, the Board took action on items VIII. C., D., E., and F., to adopt the following Resolutions 1617-52, 1617-53, 1617-54, and 1617-55, on a motion by Member Cadman, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.\*
- G. Mr. Clafin, assistant superintendent of business services, shared a map outlining the Community Facilities District (CFD) the District is considering which includes over 200 upcoming homes. The Board took action to approve Resolution 1617-56 to establish Annexation No. 1 to Pinehurst Public Facilities Community Facilities District No. 2005-1 of the Etiwanda School District and to authorize the Levy of a Special Tax therein on a motion by Member Cadman, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.\*
- H. Mr. Clafin, assistant superintendent of business services, shared a map outlining the Community Facilities District (CFD) the District is considering. The Board took action to approve First Amended and Restated Joint Community Facilities Agreements with Cucamonga Valley Water District, city of Rancho Cucamonga, and Chaffey Joint Union High School District associated with Pinehurst Public Facilities Community Facilities District No. 2005-1, Annexation No. 1, on a motion by Member Cadman, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.\*

**IX. Superintendent's Presentation**

A. Superintendent Judson reported the following:

- Thanked Caryn Elementary for the great board room decorations covering many content areas highlighting writing samples and research projects.
- Congratulated Odyssey of the Mind winners from Summit Intermediate, Golden and Caryn Elementary Schools who participated. Summit Intermediate and Golden Elementary participants will be moving on to the state finals in Brentwood, CA.
- Reminded Board of the SBCSS - Effective Boardsmanship workshop on Monday, March 13, 2017, and the deadline to register, March 10, 2017.
- Announced the public release of the California Dashboard will be released on March 15, 2017, and reviewed at the April 13, 2017, board meeting.
- Thanked Members Garcia and Cadman for attending the groundbreaking ceremony at Etiwanda High School on Tuesday, March 7, 2017.
- Reminded Board of the upcoming event to have a new Board group and individual picture taken prior to the Board meeting on April 13, 2017.
- Reminded the Board of the spring break holiday, March 13 - 17, 2017.
- Recommended the Board adjourn the meeting in memory of Christine Richtman, former teacher at Caryn and Golden Elementary schools, who passed away recently.

**X. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Board Member Garcia praised Mrs. Robin for her great Child Care program.
- Member Taylor suggested adding an item to the next agenda regarding rescheduling of the June 8, 2017, regular board meeting dates.

**XI. Closed Session**

The Board of Trustees adjourned to Closed Session at 8:20 p.m. to discuss items A., C. and D.:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING litigation (Government Code 54956.9(d)(1)).  
Case Number 06-1617
- B. ~~Public Employee Discipline/Dismissal/Release (Government Code 54957)~~ Removed.
- C. LIABILITY CLAIMS (Government Code 54956.95):  
Claimant(s): S.B.P.; Agency claimed against: Etiwanda School District.
- D. Pupil Personnel Case \*No. 2016-17-03: recommendation regarding agreement of stipulated student expulsion.  
\*Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent disclosure of confidential student record information.

**XII. Reconvene into Open Session**

The Board of Trustees reconvened into Open Session at 9:22 p.m.

The following action was taken in Open Session:

- D. In Open Session, the Board took action to approve Resolution 1617-57 on a motion by Member Long, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.\*

The following action was reported from Closed Session:

- A. In Closed Session, the Board took action to approve a settlement agreement for case # 06-1617 on a motion by Member Long, seconded by Member Karsch, and carried by a vote of four (4) yeases by Members Taylor, Long, Cadman, and Karsh voting yes, and one (1) abstention by Member Garcia.

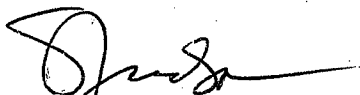
**XII. Reconvene into Open Session (continued)**


C. In Closed Session, the Governing Board took action to reject the claim filed against the District by David Peltz and Carla Peltz on behalf of the minor claimant, S.B.P., and to direct the Superintendent or designee to send the appropriate notices on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

**XIII. Adjournment**

The meeting was adjourned at 9:26 p.m., in the memory of Christine Richtman, a former teacher at Golden and Caryn Elementary schools, who passed away recently on a motion made by Member Cadman, seconded by Member Long, and carried by unanimous vote with all members present voting yes.

*The next regular board meeting will be held on Thursday, April 13, 2017, 6:30 p.m.*

  
Respectfully Submitted

  
Adopted