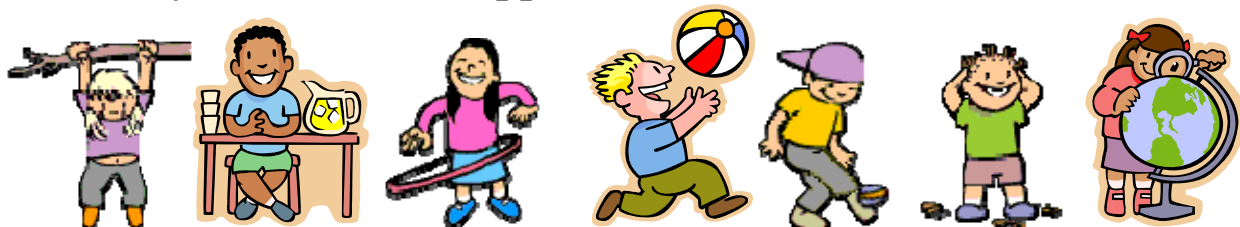


PROCTOR JOB FAIR
Wednesday, June 7, 2017
8:00 am – 11:00 am
2017-2018 school year

- Proctors are on call, or day-to-day assisting at both Elementary and Middle Schools in the Etiwanda School District.
- Rate of Pay: \$13.37/hour
- Proctors may work on average of 1 to 4 hours/daily
- Proctors may also work as a construction or traffic Proctor

For Information in applying: visit our website @
www.etiwanda.org

- Click on employment and then Substitute Proctor
- Complete the application, including a letter of recommendation
- Call (909) 803-3119 or (909) 803-3178 to secure an interview time
- Bring the completed application and letter of recommendation to your scheduled appointment on June 7th



ETIWANDA SCHOOL DISTRICT
SUBSTITUTE SCHOOL PROCTOR APPLICATION

APPLICATION MUST INCLUDE A LETTER OF RECOMMENDATION

Name _____
First Middle Last

Address _____
Street City State Zip CA

Social Security _____ Phone Number _____

E-mail address _____ Cell Number _____

1 Please list the names, phone numbers and email of two (2) people that have knowledge of your ability to perform the required duties in an appropriate manner.

a. _____ Phone Number _____ E-mail _____

b. _____ Phone Number _____ E-mail _____

Notice: It is a requirement to read the attached school proctor job description before answering question #2.

2 Are you able to meet all of the physical requirements necessary to perform the supervisory duties on the playground and in the cafeteria?
Yes No

Notice: Any person who is required to register as a sex offender cannot serve as a proctor.

3 Have you ever been convicted of a felony or misdemeanor? Yes No
or do you currently have a felony or misdemeanor charge pending? Convictions include a plea or guilty, nolo contendere (no contest) and /or a finding of guilty by a judge or a jury.
Yes No

Notice: If you have answered yes to either of the questions above, please list this information on the back side of this application.

4 Have you resided in California for at least one year immediately preceding the date of this application?
Yes No

5 I understand that as a condition of employment, I shall be required by the District to attend a pre-employment processing meeting.
Yes No

Notice: You are required by the district to be fingerprinted and cleared by the Dept. of Justice and/or FBI prior to your assignment and show proof of a negative TB test. The district office will contact you with this information.

I certify that all statements made on this substitute proctor application are true to the best of my knowledge. I understand that any false statements of material facts can be subject to disqualification. I understand that the Etiwanda School District reserves the right to conduct a criminal background check of school employees as permitted by law. I have attached the required letter of recommendation.

Signature of Applicant _____ Date _____